

## TUSD State Testing Protocols during COVID

### **Erickson Elementary**

1. Will remote and in person students be testing at the same time or different times? **Remote students will be scheduled to come to school and test on the same day that their class tests.**
  2. If your teachers are teaching remote and in person at the same time, what will non testing students do? **Non testing students will be assigned asynchronous work.**
  3. Who will proctor in person students? **Teachers will proctor their students.**
  4. Who will proctor remote students? **Testing coordinator and staff will proctor remote students on testing day in designated locations.**
  5. How many tests per day will be given? **First part of testing is writing. That is one test. Second and third part of tests have two parts each session, reading and math.**
  6. Will students need a break? **There are no scheduled breaks as students can work at their own pace. Students use the bathroom upon request. Students will consume snack and water between their math and reading portion of the test.**
  7. What will those protocols be? **All recommended health and safety protocols are in place and will be followed.**
  8. Do you have enough space and people to proctor small group, disruptive students and extended testers? **Yes, we have enough space.**
  9. What is the plan if students test into their lunch time? **Lunch will be brought to students in their testing location.**
  10. Who will keep the [State Assessment Parent Contact Log](#) to log communication? **Test coordinator.**
  11. Transportation will run their regular schedule. They will have designated bus stops that remote students can use to access campus for testing. **We have asked families to let us know prior to their testing date if they need assistance with transportation so that eligible bus riders know where to go and scheduled pick up time.**
- How will you hand out and collect materials? Suggestion for material collection/handout: Use plastic baggies and put pencils/pens, scratch paper, test tickets and other supplies in the bag. Students can remove used scratch paper to be shredded, but then the teacher only touches on bag. **Plastic baggies will be used to distribute pencils, scratch paper, and test ticket.**

12. What will students do once they have completed testing if others around them are not done? **Teacher or student will provide a book for student to sit and read quietly while others are still testing.**
13. How will students sign in and out for the bathroom? **The teacher will sign in/out students.**
14. What will happen if a student does not have a TUSD device or forgets to bring their device? **The school will provide a clean device for student to use on testing day.**
15. Will there be a way for students to charge their computers during testing? **Yes, there will be access to a power outlet to charge if needed during testing. Students that bring a device must bring their power supply cord also.**
16. Who will check Secured Browser: They have already been pushed out to on campus and remote laptops and desktops? Have teachers ask students if they see the secured browser on their computer. [AzM2 Student Portal Quick Guide](#) **Teachers will check secured browser before testing starts.**
17. How will you communicate with parent regarding testing schedules (especially for remote students)? **Principal has sent out Parentlink emails, monthly newsletter, and weekly communication from teachers.**